



1 Locate the bottom of the stem onto the spigot on the base. To enable the stem tube to go all the way home it may be necessary to slacken the screw at the base of the stem, and to extend the stem by a few centimetres.

2 Push the tray tube over the spigot at the top of the stem. It may be necessary to slacken the adjusting screw in the tray slightly (but do not remove it). Push the tray all the way home onto the spigot, then tighten the screw in the tray. The screw should be tightened until the tray is stiff enough to support the music.

3 Position your eyes above the stand and rotate the tray and stem until the tube along the top of the tray aligns with the back of the base. Then firmly tighten the screw at the base of the stem. You may use your foot to do this in order to keep an eye on the alignment as you tighten the screw.

EXPLANATORY NOTE

The screw which locks the tray to the stem pushes via 8 washers on a brass plug, arranged as shown in the diagram. If the screw is removed so that the washers fall out, be sure to replace them in the orientation shown - ie facing in alternate directions. This can be done by arranging them on a screwdriver before tipping them into the threaded boss of the upturned tray.

